APPLICATION FOR AUTHORITY TO DRIVE AIRSIDE (ADA)

Theory and practical examinations for ADA must be completed **EVERY TWO (2) YEARS** in line with your ASIC

**NOTE:**
- Phone the Airport Reporting Officers 0407 755 722 or (07) 5589 1127 to sit your ADA
- Call the ASIC office (07) 5589 1255 to make an appointment to collect your ADA

**SECTION 1: APPLICANT'S DETAILS**

<table>
<thead>
<tr>
<th>NEW:</th>
<th>Driving log <strong>MUST</strong> be attached</th>
<th>RENEWAL:</th>
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</table>

- Employer: ................................................................................................................................................................................

- Applicant Name: ........................................................................................................................................................................

- Home Address: ...........................................................................................................................................................................

- Suburb: .........................................................................................................................................................................................

- Post Code: ..................................................................................................................................................................................

- Email: .........................................................................................................................................................................................

- Mobile: .....................................................................................................................................................................................

- ASIC Number: ...........................................................................................................................................................................

- ASIC Expiry Date: ......./....../........

**SECTION 2: DRIVING CATEGORY / ENDORSEMENTS**

Driving Category Required (Please Tick):

- [ ] Cat 1 General Aviation Apron only – Theory/Practical not required if you hold a current private pilot licence **(proof required)**. The online ASIC test **MUST** be completed.
- [ ] Cat 1A Tower Road Access
- [ ] Cat 2 GA Apron, All Aprons and Apron Taxiways
- [ ] Cat 3 GA Apron, All Aprons and Apron Taxiways, Perimeter Roads
- [ ] Cat 3E GA Apron, All Aprons and Apron Taxiways, Perimeter Roads, Taxiway Echo – **(Radio licence required)**
- [ ] Cat 4 All movement Areas – **(Radio licence required)**
- [ ] Night/Low Visibility Endorsement Required? **(MUST BE YES** – if driving between sundown and sunrise)

- Reasons for ADA:

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**SECTION 3: LICENCE DETAILS**

- Drivers Licence No: ............................................................... State: ......................... Expiry Date: ......../....../........

- Current Pilots Licence No: ................................................................................................................................................................

- Radio Operators Certificate of Proficiency Licence No: ............................................................. Issued On: ......../....../........

**Original licences must be produced at time of card collection**
SECTION 4: ENDORSEMENT BY THE EMPLOYER

I ........................................................................................................................................................................
(Full Name) .....................................................................................................................................................

(Company) ......................................................................................................................................................

Company Postal Address: .................................................................................................................................. (for invoicing purposes)

Hereby certify that ..................................................................................................................................................
(The applicants name)

• Is required to drive/ operate company vehicles /equipment in the Category show in Section 2.
• Has completed the prescribed training and spent time as an observer in a vehicle airside.
  - Category 1 to 3E inclusive – 4 hours.
  - Category 4 – 8 hours
• Will only drive / operate equipment Airside; on which he/she holds a current endorsement.
• I also understand this Authority to Drive airside (ADA) is for the sole use of the applicant and that cards are not to be transferred amongst other staff members, and must be returned to Gold Coast Airport when the applicant no longer requires the card.

Company Delegates Signature: .................................................................................................................................... Date: ........../........../........

Company Delegates Name: ........................................................................................................................................ Position: .................................................................................................................................
(Please print name)

SECTION 5: UNDERTAKING AND ACKNOWLEDGEMENT BY THE APPLICANT

• I have read the GCA Rules for Drivers Operating Airside - handbook and agree to fulfil the requirements on Airside Drivers set out in the handbook, and I acknowledge that the Gold Coast Airport Pty Ltd may cancel or suspend the Authority at any time.
• I have undergone ______ hours as an observer in a vehicle operating airside in areas where the Authority to Drive Airside for which I am applying will authorise me to drive and have attached my driving log.
• I understand that I must hold a current endorsement from my employer for any equipment that I drive/operate on the Airside.
I understand that this licence is valid ONLY for Gold Coast Airport, and if I am required to drive airside at any airport other than Gold Coast Airport I am obliged to apply for a separate licence for each airport.

Applicants Signature: ........................................................................................................................................... Date: ........../........../........

SECTION 6: OFFICE USE ONLY

<table>
<thead>
<tr>
<th>CAT:</th>
<th>ADA No:</th>
<th>Date Issued:</th>
<th>ADA Expiry Date:</th>
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<tbody>
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</table>

☐ Driving Log ☐ Theory Test ☐ Practical Test CARD ISSUED BY: .................................................................................................

PLEASE NOTE: - Fees are payable upon collection of ADA

<table>
<thead>
<tr>
<th>COST:</th>
<th>Payment Received:</th>
<th>To be Invoiced:</th>
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<tbody>
<tr>
<td>$60.00 (ADA all CAT)</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>$55.00 (Re-Issue ASIC for ADA)</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>$22.00 (Upgrade of CAT)</td>
<td>☐</td>
<td>☐</td>
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